

MALHEUR COUNTY COURT MINUTES
October 4, 2023

The regularly scheduled meeting of the County Court was called to order by Commissioner Ron Jacobs at 9:00 a.m. in the County Court Office of the Malheur County Courthouse with Commissioner Jim Mendiola present; Judge Joyce was absent. Members of the media, public and staff had the opportunity to join the meeting electronically or in-person. Notice of the meeting was posted on the County website, Courthouse bulletin board and emailed to the Argus Observer, Malheur Enterprise, and those persons who have requested notice. The meeting was audio recorded. The agenda is recorded as instrument # 2023-2872

COURT MINUTES

Commissioner Mendiola moved to approve Court Minutes of September 27, 2023 as written. Commissioner Jacobs seconded and the motion passed.

EASTERN OREGON EARLY LEARNING HUB - UPDATED BYLAWS

Commissioner Jacobs moved to approve the amended Eastern Oregon Early Learning Hub Bylaws. Commissioner Mendiola seconded and the motion passed. The bylaws were updated to align with the Raise Up Oregon Plan. A copy will be returned for recording after approval by Baker and Wallowa counties.

AGREEMENT - DUBOIS

Commissioner Mendiola moved to approve Agreement between Malheur County Court and Lorinda DuBois - Pay Differential for Reporting and Accounting Duties Associated with LATCF (Local Assistance and Tribal Consistency Fund) and ARPA (American Rescue Plan Act) Funds. Commissioner Jacobs seconded and the motion passed. Duties include, but are not limited to: perform required federal reporting, accounting, budgeting, disbursement, management, develop a process for third party requests and disclosure of her personal information to access program and file federal reports. Compensation is \$12,000 a year for duties specific to the LATCF and ARPA funds. See instrument # 2023-2873

AGREEMENT - EVANS

Commissioner Mendiola moved to approve Second Amendment to Agreement between Malheur County Court and Malheur County Planning Director Eric Evans for Additional Duties of Environmental Health Director - recorded with Malheur County Clerk as instrument numbers 2022-3324, 2022-3548. Commissioner Jacobs seconded and the motion passed. During the period of this Agreement, Mr. Evans will perform the position of Environmental Health Director; the Environmental Health Director vacancy will no longer be advertised. Compensation is \$2500 a month. The agreement terminates June 30, 2025. See instrument # 2023-2874

AGREEMENT - SCOTT

Commissioner Mendiola moved to approve Agreement between Malheur County Court and Madison Scott - Pay Differential for Performing Duties of Higher Classification within the

Building Department. Commissioner Jacobs seconded and the motion passed. Madison Scott is a permit clerk within the Building Department and recently completed two Oregon building inspector certificates which allow her to perform residential building inspections; additionally, Scott is currently working on obtaining a residential plan review certification. Scott will perform residential building inspections as assigned by the Building Official. These duties are of a higher classification than that of a permit clerk. Until the reclassification process can be completed (or a residential inspector position is advertised and filled), the Court recognizes that Scott should be compensated for the higher classification of work she will perform. Compensation is \$250 a month for inspector duties. The agreement terminates June 30, 2024. See instrument # 2023-2875

AGREEMENT - BURGESS

Commissioner Mendiola moved to approve Agreement between Malheur County Court and Tatiana Burgess - Pay differential for Performing Duties of High Classification within the Planning Department. Commissioner Jacobs seconded and the motion passed. Ms. Burgess will perform planning director duties as assigned and necessary for the operation of the Planning Department. The passage of SB (Senate Bill) 16 (2021) and SB 70 (2023) increased the work load to the Planning Department and the Planning Director has assumed full duties of the Environmental Health Director. Compensation is \$250 a month. The agreement terminates June 30, 2025. See instrument # 2023-2876

IGA #180022- AMENDMENT

Commissioner Jacobs moved to approve Second Amendment to Oregon Health Authority 2023-2025 Intergovernmental Agreement #180022 for the Financing of Public Health Services. Commissioner Mendiola seconded and the motion passed. Funding for various programs is modified in the financial assistance award. A copy will be returned for recording.

GRANT AGREEMENT - CRIMINAL JUSTICE COMMISSION

Commissioner Mendiola moved to approve Criminal Justice Commission Specialty Court Grant Program Grant Agreement Number SCP-23-29. Commissioner Jacobs seconded and the motion passed. The grant is through the District Attorney's Office and will help fund the Malheur County Adult Drug Court. See instrument # 2023-2900

COURT ADJOURNMENT

Commissioner Jacobs adjourned the meeting.